

Complementary Note on the Call for Tenders Specifications

Buy-up and recycling of steel, aluminium, paper/cardboard, plastic and glass household packaging and graphic paper waste for Martinique, Mayotte, Guadeloupe, French Guiana, Reunion Island, Saint Martin and Saint Pierre and Miquelon

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I. Closure of the period for sending questions on the Call for Tenders

This complementary note closes the period for sending questions to Citeo on the Call for Tenders for Waste Buy-up in Overseas Territories Specifications, published on 4 August 2023, and for which the deadline was set on 8 September 2023.

II. Additional components and details on the Call for Tenders Specifications

This complementary note also details the additional components of the Call for Tenders for Waste Buy-up in Overseas Territories Specifications.

1. Remuneration

Point 2 of Article 4.1 (*Payment arrangements*) of the Buy-up Contract attached as Appendix 1 of the Call for Tenders Specifications is complemented by the items highlighted in yellow below:

“2/ Remuneration linked to income (R):

- The operating income (R) is equal to the difference between the revenue (r) and expenditure (d) generated by the service, where:
 - Operating revenue (r) is the actual revenue from the sale of tonnes of household packaging and graphic paper waste;
 - Operating expenditure (d) is the actual logistical cost incurred and evidenced by the Buy-up operator in relation to the recycling of household packaging and graphic paper waste;
- R is paid to the Buy-up operator by Citeo when this is negative, and to Citeo by the Buy-up operator when this is positive;
- The operating income (R) is calculated on a quarterly basis for each of the Standards per Material, based on the Standard tonnes compliant with the Specific technical requirements that are bought up by the Buy-up operator and recycled during the relevant quarter. This will be sent to Citeo, together with all documentary evidence of expenditure and revenue as provided for in Appendix 3 (Proof of invoicing).”

Details of the revenue (r) and expenditures (d) constitutive of the operating income (R) should be detailed in the Business proposal mentioned in Article 10.2 (*Technical and financial documents*) of the Call for Tenders Specifications, as part of Chapter 2 (*Justification of the financial proposal*).

2. Template for invoice

Appendix 4 (Template for invoice to be sent by the Buy-up operator to Citeo) of the Buy-up Contract attached

Complementary Note on the Call for Tenders for Household Packaging and Graphic Paper Waste Buy-up in Overseas Territories Specifications

as Appendix 1 of the Call for Tenders Specifications is complemented by the items highlighted in yellow below:

Société XXXXX

Récapitulatif prestation pour facturation

CUSTOMER :	-	CITEO
CLIENT :	-	Comptabilité fournisseurs 50 Boulevard Haussmann 75009 PARIS - FRANCE

N° BOOKING : XXXXXXXX		TRIP N° :	XXXX	COMPANY : XXXX
Produit :				
DATE /DEPARTURE :		XXXXXX		
NAVIRE / VESSEL			PORT LOAD	XXXXX
NBR TC		X 40' HC	PORT DESTI	XXXXXX
TYPE /PRODUITS	XXXX	PRICE MT €/T	QUANTITY MT	AMOUNT
Prestation Recyclage				
Rémunération fixe (F1) en €/T HT :				
Dépenses (d) en €/T HT :				
Recettes des ventes (r) en €/T HT :				
Résultat (R), soit (r-d), en €/T HT :				
Rémunération variable (V), soit (R-Ro)*%, en €/T HT :				
PERIODE		TR X – ANNEE XX		
REPARTITION CL	%	TONNAGE		
	XX			
TOTAL : 100 %				
TOTAL HT :				


3. Graphic paper tonnages

In addition to Article 4.1.3 (*Tonnages covered by the project*) of the Call for Tenders for Waste Buy-up in Overseas Territories Specifications, and for information only, the estimated 2022 graphic paper tonnages are as follows:



WP no.	Material	Territories	Tonnages
52	Graphic paper	Guadeloupe	357
53	Graphic paper	French Guiana	320
54	Graphic paper	Martinique	1 374
55	Graphic paper	Mayotte	0
56	Graphic paper	Reunion Island	6 289
57	Graphic paper	Saint Martin	0
58	Graphic paper	Saint Pierre and Miquelon	13

4. Photos of bales

In addition to Article 4.1.3 (*Tonnages covered by the project*) of the Call for Tenders for Waste Buy-up in Overseas Territories Specifications, and for example only, below are photos of the bales produced by the different sorting centres:

WP no.	Material	Territories	Bales
1	Steel	Guadeloupe	
2	Steel	French Guiana	Production of the Ekotri sorting centre, Cayenne:

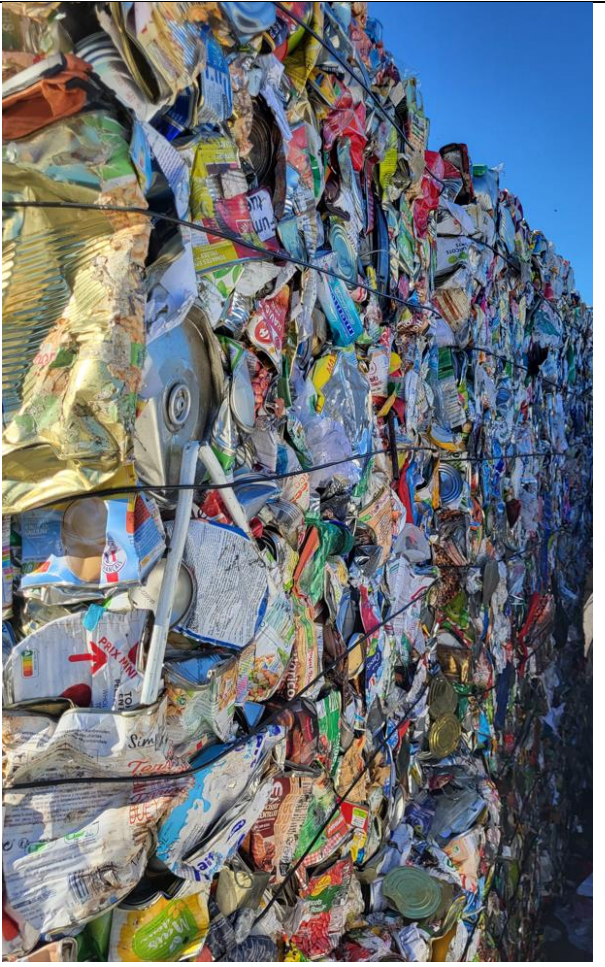

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WP no.	Material	Territories	Bales
			 <p data-bbox="821 1008 1428 1041">Production of the Saint Laurent du Maroni sorting centre:</p> 

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WP no.	Material	Territories	Bales
3	Steel	Martinique	
4	Steel	Mayotte	
5	Steel	Reunion Island	Production of the Cyclea sorting centre, Le Port:


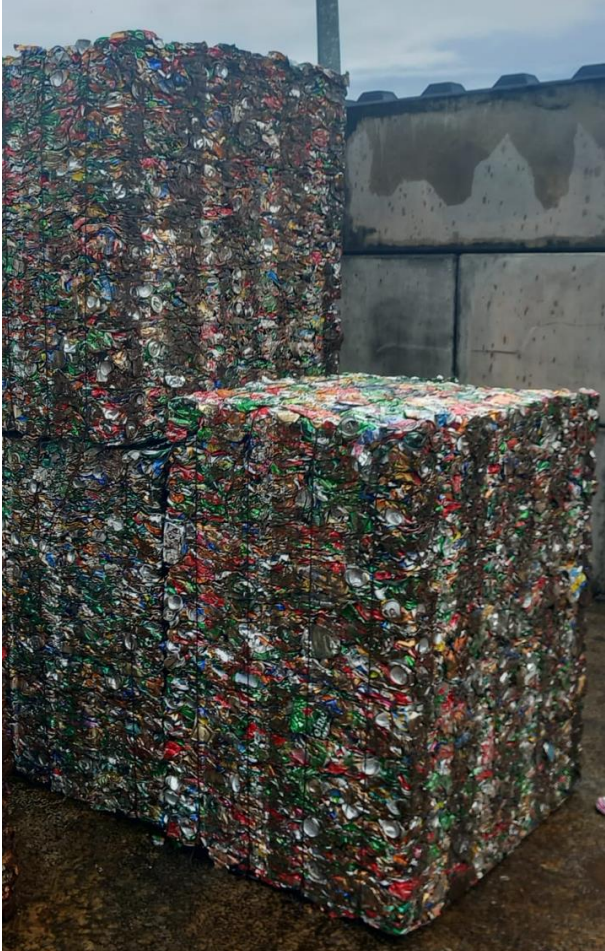
Complementary Note on the Call for Tenders for Household Packaging and Graphic Paper Waste Buy-up in Overseas Territories Specifications

WP no.	Material	Territories	Bales
			 <p data-bbox="821 1209 1428 1243">Production of the SEMRRE sorting centre, Saint Pierre:</p>  <p data-bbox="821 1836 1428 1870">Production of the VAL OI sorting centre, Sainte Marie:</p>

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WP no.	Material	Territories	Bales
			
6	Steel	Saint Pierre and Miquelon	
7	Aluminium	Guadeloupe	
8	Aluminium	French Guiana	Production of the Ekotri sorting centre, Cayenne:

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WP no.	Material	Territories	Bales
			 <p data-bbox="821 840 1428 862">Production of the Saint Laurent du Maroni sorting centre:</p> 

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WP no.	Material	Territories	Bales
9	Aluminium	Martinique	

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WP no.	Material	Territories	Bales
10	Aluminium	Mayotte	
11	Aluminium	Reunion Island	<p data-bbox="821 705 1340 728">Production of the Cyclea sorting centre, Le Port:</p>  <p data-bbox="821 1198 1412 1220">Production of the SEMRRE sorting centre, Saint Pierre:</p>  <p data-bbox="821 1825 1396 1848">Production of the VAL OI sorting centre, Sainte Marie:</p>

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WP no.	Material	Territories	Bales
			
12	Aluminium	Saint Pierre and Miquelon	
13	NLPC	Guadeloupe	
14	NLPC	French Guiana	Production of the Ekotri sorting centre, Cayenne:

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WP no.	Material	Territories	Bales
			
15	NLPC	Martinique	
16 + 55	NLPC Graphic paper	Mayotte	
17	NLPC	Reunion Island	Production of the Cyclea sorting centre, Le Port:

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WP no.	Material	Territories	Bales
			 <p data-bbox="821 548 1420 571">Production of the SEMRRE sorting centre, Saint Pierre:</p>  <p data-bbox="821 1142 1420 1164">Production of the VAL OI sorting centre, Sainte Marie:</p> 

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WP no.	Material	Territories	Bales
18	NLPC	Saint Martin	
19	NLPC	Saint Pierre and Miquelon	




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WP no.	Material	Territories	Bales
20	LPC	Saint Pierre and Miquelon	
21	HDPE + PP BC	Guadeloupe	
22	HDPE + PP BC	French Guiana	<p data-bbox="821 1288 1348 1317">Production of the Ekotri sorting centre, Cayenne:</p>  <p data-bbox="821 1809 1428 1839">Production of the Saint Laurent du Maroni sorting centre:</p>


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WP no.	Material	Territories	Bales
			
23	HDPE + PP BC	Martinique	
24	HDPE + PP BC	Mayotte	
25	HDPE + PP BC	Reunion Island	Production of the Cyclea sorting centre, Le Port:

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WP no.	Material	Territories	Bales
			 <p data-bbox="821 537 1428 571">Production of the SEMRRE sorting centre, Saint Pierre:</p>  <p data-bbox="821 1142 1428 1176">Production of the VAL OI sorting centre, Sainte Marie:</p> 

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WP no.	Material	Territories	Bales
26 + 32 + 38	HDPE + PP BC Clear PET BC Coloured PET BC	Saint Pierre and Miquelon	
27	Clear PET BC	Guadeloupe	
28	Clear PET BC	French Guiana	Production of the Ekotri sorting centre, Cayenne:

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WP no.	Material	Territories	Bales
			 <p data-bbox="821 788 1428 817">Production of the Saint Laurent du Maroni sorting centre:</p> 
29	Clear PET BC	Martinique	

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WP no.	Material	Territories	Bales
30 + 36	Clear PET BC Coloured PET BC	Mayotte	
31 + 37	Clear PET BC Coloured PET BC	Reunion Island	<p data-bbox="821 683 1340 716">Production of the Cyclea sorting centre, Le Port:</p>  <p data-bbox="821 1220 1420 1254">Production of the SEMRRE sorting centre, Saint Pierre:</p> 

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WP no.	Material	Territories	Bales
			<p data-bbox="821 241 1404 268">Production of the VAL OI sorting centre, Sainte Marie:</p> 

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WP no.	Material	Territories	Bales
33	Coloured PET BC	Guadeloupe	
34	Coloured PET BC	French Guiana	<p data-bbox="821 1064 1348 1093">Production of the Ekotri sorting centre, Cayenne:</p>  <p data-bbox="821 1803 1428 1832">Production of the Saint Laurent du Maroni sorting centre:</p>

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WP no.	Material	Territories	Bales
			

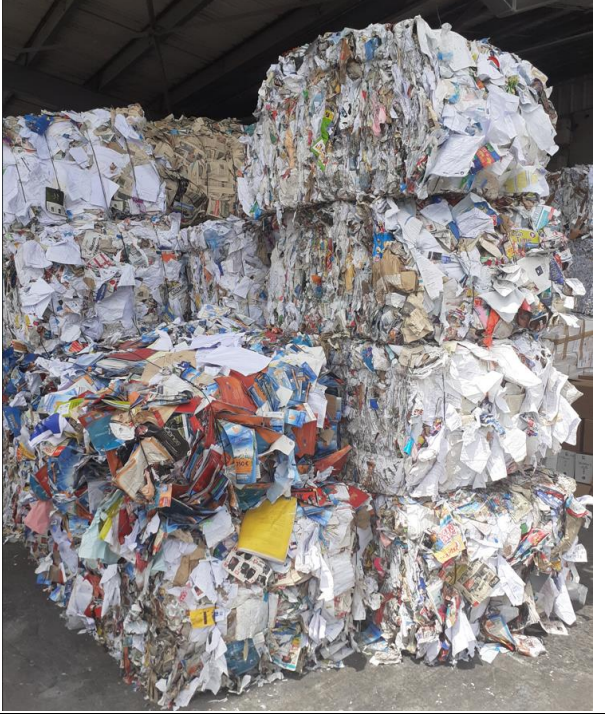
Complementary Note on the Call for Tenders for Household Packaging and Graphic Paper Waste Buy-up in Overseas Territories Specifications

WP no.	Material	Territories	Bales
35	Coloured PET BC	Martinique	

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WP no.	Material	Territories	Bales
52	Graphic paper	Guadeloupe	
53	Graphic paper	French Guiana	<p data-bbox="821 1265 1348 1310">Production of the Ekotri sorting centre, Cayenne:</p> 

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WP no.	Material	Territories	Bales
54	Graphic paper	Martinique	
56	Graphic paper	Reunion Island	Production of the Cyclea sorting centre, Le Port:

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WP no.	Material	Territories	Bales
			 <p data-bbox="820 1272 1415 1301">Production of the SEMRRE sorting centre, Saint Pierre:</p>

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WP no.	Material	Territories	Bales
			 <p data-bbox="821 824 1412 855">Production of the VAL OI sorting centre, Sainte Marie:</p> 
58	Graphic paper	Saint Pierre and Miquelon	

5. Quality produced by sorting centres

In addition to Article 4.1.1 (*Standards for each material*) of the Call for Tenders for Waste Buy-up in Overseas Territories Specifications, the 2022 Annual Report of Citeo's Material Quality Observatory, accessible here, gives an overview of the quality of the material produced by sorting centres at the national level:

https://bo.citeo.com/sites/default/files/2023-04/CITEO_Observatoire%20de%20la%20qualit%C3%A9%202022_VF-20230424.pdf.

6. Paper/cardboard moisture

As a clarification of Article 4.1.2 (*Specific technical requirements*) of the Call for Tenders for Waste Buy-up in Overseas Territories Specifications, the Paper/cardboard moisture contents mentioned in the Specific technical requirements of the Buy-up Contract attached as Appendix 1 of the Call for Tenders Specifications refer to materials upon arrival at the end recycler.

As a reminder, the Paper/cardboard Specific technical requirements stipulate:

“Moisture:

- *If the moisture content exceeds 25%, the consignment will be rejected as it could result in rot or mould.*
- *If the moisture content is less than or equal to 25%, the consignment is accepted, it being understood that the reference moisture content is a maximum of 12% and forms the basis for tonne measurement. The consignment will be accepted with a corresponding reduction to 12% moisture content. The amount of the payment is established on the basis of the buy-up price as calculated in Article 4.2 (Applicable remuneration) and the weight of the accepted product. As a tonne is assumed to have a maximum moisture content of 12%, the accepted weight is that after any reduction made to correct for moisture when this exceeds 12%.*
- *If the moisture content is \leq 12%, the consignment will be accepted without any reduction.”*

7. Standard for controls

As a clarification of Article 4.3 (*Compliance with applicable regulations*) of the Call for Tenders for Waste Buy-up in Overseas Territories Specifications, a template for self-controlling compliance with Citeo's standard for controls is provided in Appendix 2 of the document, accessible here:

<https://bo.citeo.com/sites/default/files/2022-10/R%C3%A9f%C3%A9rentiel%20de%20contr%C3%B4les%20Emballages.pdf>.

the Successful Tenderers will be audited on the basis of this standard.

III. Reminder of the calendar for the Call for Tenders

Day	Date	Stage
1	04/08/23	Publication of the Call for Tenders
25	08/09/23	Deadline for sending questions to Citeo
30	15/09/23	Deadline for sending answers to Tenderers' questions

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40	29/09/23	Deadline for submission of tenders
60	27/10/23	Completion of analysis of initial tenders and requests for clarification if necessary
70	10/11/23	Deadline for sending any adjusted tenders
90	24/11/23	Completion of analysis of adjusted tenders and announcement of Successful Tenderer(s)
105	15/12/23	Finalization of contracts and contractualisation
116	01/01/24	Start of operations / Buy-up of tonnages